May 9, 2022

Page 4831

The Fairfield Area School Board met on Monday evening, May 9, 2022 at 7:05 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance: Mrs. Jennifer Holz, presiding; Mrs. Kelly Christiano, Mrs. Lauren Clark, Mr. Matthew DeGennaro, Mrs. Lashay Kalathas, Mrs. Candace Ferguson-Miller, Mr. Ted Sayres, Jr. and Mrs. Lisa Sturges. Mr. Jack Liller was absent. Also present were Mr. Thomas Haupt, Superintendent; Mr. Tim Stanton, Business Manager; Mr. Kaleb Crawford, Coordinator of Tech Services, and Ms. Colleen Rebert, Elementary Principal.

**Minutes**

A motion was made by Mr. Ted Sayres, Jr. to approve the minutes of the April 25, 2022 board meeting and was seconded by Mr. Matthew DeGennaro. Motion carried (8-0).

**Presentations/Reports:**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link: https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

Superintendent

Business Manager

Student Representative

**Public Comment – Agenda Items**

Owen Phelan had a question concerning consent agenda item B which was Move to approve a Use of Facilities Request from Gettysburg Youth Soccer Club to use the stadium field on Sunday, May 22, 2022 for a league game. Mr. Phelan requested clarification if the entire season could be approved or if each individual game needed to be approved. The Board replied that the Administration would get back to him with clarification.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

May 9, 2022

Page 4832

A motion was made by Mrs. Kelly Christiano to approve the consent agenda, items A thru H, and was seconded by Mr. Matthew DeGennaro. Motion carried (8-0).

**Administrative**

**Actions** A. Approved a recommendation from the administration to provide an additional Autism Support classroom at our elementary building. This Consortium-operated program will be a cost savings for the district.

B. Approved a Use of Facilities Request from Gettysburg Youth Soccer Club to use stadium field on Sunday, May 22, 2022 for a league soccer game.

**Budget** C. Approved ACNB (Adams County National Bank) and PSDLAF/PNC as the depositories for school funds for the 2022-2023 fiscal year. This represents no change from the current year.

**Personnel** D. Approved a voluntary, one-year temporary, reassignment for Leann Hazlett from Kindergarten to Elementary Intervention Specialist for the 2022-2023 school year.

E. Approved a voluntary, one-year temporary, reassignment for Justina Chamberlin from Kindergarten to Elementary Intervention Specialist for the 2022-2023 school year.

F. Approved a voluntary, one-year temporary, reassignment for Katherine Gebert from Elementary Second Grade to Middle School Intervention Specialist for the 2022-2023 school year.

G. Approved a reassignment for Kelley Estes from District Secretary / Receptionist to Elementary Secretary effective May 10, 2022.

H. Approved a reassignment for Barbara Hoffacker from Secretary to Data Systems Coordinator / District Receptionist effective May 10, 2022.

**Public Comment**

Laura Gomba, PTO President, reported that the PTO will be donating two pavilions to the Elementary School with construction starting this summer. The Board thanked the PTO for their contribution to the district.

**Adjournment:**

All were in favor following a motion by Mr. Matthew DeGennaro and a second by Mr. Ted Sayres, Jr. to adjourn the meeting at 7:18 p.m.

Respectfully Submitted:

Mrs. Jennifer Holz Mr. Tim Stanton

Board President Board Recording Secretary

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May 9, 2022

Page 4833

The Fairfield Area School Board met on Monday evening, May 9, 2022 at 7:20 p.m. in the district boardroom for a budget work session. The following members were in attendance: Mrs. Jennifer Holz, presiding, Mrs. Kelly Christiano, Mrs. Lauren Clark, Mr. Matthew DeGennaro, Mrs. Lashay Kalathas, Mrs. Candace Ferguson-Miller, Mr. Ted Sayres, Jr. and Mrs. Lisa Sturges. Mr. Jack Liller was absent. Also present were Mr. Thomas Haupt, Superintendent, and Mr. Tim Stanton, Business Manager.

**Budget Presentation 2022-2023**

Mr. Tim Stanton presented the proposed budget and reviewed that based on the adjusted Act 1 Base Index the district could increase millage from 11.1305 to 11.5757. However, he was pleased to report that the 2022-2023 proposed year has no additional millage increase and will remain at 11.1305. In the 2021-2022 school year. Fairfield Area School District has the second lowest millage rate in Adams County, it is possible that in the 2022-2023 year the Fairfield Area School District may have the lowest millage rate in Adams County.

The proposed budget has total revenues of $19,836,526 and total expenditures of $19,647,571 with a projected budget surplus of $188,955.

Revenue is classified as local revenue, state revenue, and Federal revenue. The local revenue budget is increasing $830,000 as a result of the Earned Income Tax revenue being returned to the level it was pre-pandemic. There is no increase in the tax rate for Earned Income Tax. State revenue is decreasing $332,000 as a result of two funding streams decreasing which are funding for bond repayments and also a state grant. Federal Revenue is increasing $408,000 as a result of a Federal ESSER grant. As a result of this grant, there is an additional $408,000 of expenditures in next year’s budget that are funded using this grant.

On the expenditure side of the budget there is an overall increase next year, however, not all of the increases are perpetual that will occur in the future. $408,000 is related to a grant that will be spent during the year. With this $408,000 grant, $271,000 will be spent on salaries. The purpose of the grant is for increased educational services to the students to assist with any potential learning loss caused by the pandemic. Fairfield Area School District is also spending $162,000 for one-time purchases of equipment with the largest portion of the equipment purchases being Chromebooks and laptops for the students. There is also a $100,000 contingency expenditure that is built into the budget that will only be expended if an unexpected situation arises. Of the above three items, $570,000 of expenditures will not be perpetual.

May 9, 2022

Page 4834

Over the years there has been increasing costs of retirement. The retirement plan is established by the Commonwealth of Pennsylvania as well as the funding rate. Next year the district will pay an additional $177,000 into the retirement plan.

Medical costs are increasing $457,000 next year. $360,000 of that increase is not directly related increase costs of medical insurance. In 2021-2022 it was planned in the budget to not pay $360,000 of medical premiums from the General Fund but to have those medical costs funded from a medical fund reserve that is outside of the General Fund. In 2022-2023 the General Fund Budget will fund all the medical expenditures and will not be dependent on another funding source for the medical premiums.

It is possible that the district will see an additional $250,000 of Charter School costs over the current budgeted amount.

Professional consulting services will be decreasing $435,000 next year as a result of some Special Education Services being done internally by the district instead of using the Lincoln Intermediate Unit. In addition, the district will not need accounting or technology consulting next year.

Meal prices have not been adjusted for several years. With the inflationary pressure on food supplies it is recommended for the district to increase breakfast prices by 20 cents and lunch prices by 10 cents. In doing so the Fairfield Area School District is consistent with the average prices charged by other local school districts.

With the Proposed General Fund Budget, the district is addressing the educational needs of the students and are pleased to be able to do so without increasing taxes of the residents of the district.

The proposed budget is not finalized until adopted by the School Board. The School Board will consider approving the proposed budget on May 23rd and final adoption on June 27th.

**Public Comment – None**

**Adjournment**

All were in favor following a motion by Mr. Matthew DeGennaro and a second by Mrs. Lauren Clark to adjourn the meeting at 8:05 p.m.

Respectfully Submitted:

Mrs. Jennifer Holz Mr. Tim Stanton

Board President Board Recording Secretary

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